



## Syllabus of Module

# 6. Process Management

**Lecturer: Ing. Petr Fanta, Ph.D.**

### Module Annotation

The purpose of process management is the appropriate coordination of activities within the company. This arrangement of activities is crucial for the success of any organization. Students will be presented with practical information on how to unify sub-operations into comprehensive business processes, how to properly delegate individual tasks to employees and create teams that are motivated and able to bring the best results to the organization. The module will bring the necessary information from the daily work of the manager in process management - the ability to divide the work, the appropriate selection of people and technologies and their assignment to specific job positions. Clarification of the issue of how to identify management weaknesses and how to improve them will also be beneficial for professional use.

### Module Objective

The module is intended for obtaining basic information about the principle of process management, its advantages and disadvantages. It describes the reasons for the transition from a functional management system to a procedural system and procedures for its design, implementation and permanent use. The module graduate should be able to analyse, design and manage business processes so that they achieve high efficiency and meet the requirements for ensuring high quality.

## Literature

1. DUMAS, M., ROSA La M., MENDLING, J., REIJERS, H. A.: *Fundamentals of Business Process Management*, Springer-Verlag Berlin and Heidelberg GmbH & Co. KG, 2018.
2. SLACK, N.: *Operations and Process Management: Principles and Practice for Strategic Impact*, Pearson Education Limited, 2018.
3. WESKE, M.: *Business Process Management*, Springer-Verlag Berlin and Heidelberg GmbH & Co. KG, 2019.

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